



Institute
For Graphic
Communication, Inc.

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PROGRAM

The IGC conference format aims at establishing active dialogue as an integral part of every presentation, to ensure maximum transfer of information between discussion leaders and participants.

Accordingly, the program outlined below is intended to serve more as a guide than a strict schedule.

1. Review of the Problems
 - Early materials
 - Contemporary materials
2. Structure of Photographic Materials
 - Special reference to permanence
 - Signs of deterioration
3. Restoration of Early Photographs
 - Elimination of defects - dirt, mold, scratches, stains, scums, etc.
 - Copying
4. Processing for Permanence
 - Black-and-white, color motion picture, microforms
5. Microfilm Problems
6. Storage and Display
 - General environment, storage areas, files, illumination and ventilation in display, enclosures, folders, envelopes, interleaving, mounts, lacquers, adhesives, supports, albums, reels and their materials of construction
7. Prevention of Further Deterioration
 - Chemical treatment, copying, physical protection in handling
 - Special storage of historically significant photographs

Demonstrations will be given of the Restoration of Daguerreotypes and Lamination of Documents (at the National Archives). All presentations will be fully illustrated, and pertinent documents will be available for all.

Sessions on the 5th and 6th will run from 9 A.M. to 5 P.M., with coffee breaks when convenient, and lunches to be served at 12:30 in the Reception Suite of the Museum. Sunday evening's reception will be held in the Reception Suite also, beginning at 5:30 P.M.

REGISTRATION

Name _____ Title _____ Organization _____
Office Address _____ Tel. _____

Please reserve a room for me at the Marriott Twin Bridges Hotel (Adjacent to Smithsonian) for the nights of April 4 and 5, at the rate of \$19 for a single room. ☐
I will not need overnight accommodations. ☐

Make check payable to Institute for Graphic Communication and mail along with the registration form to 636 Beacon Street, Suite 202, Boston, Mass. 02215 Att: E.T. Putnam, Jr. Conference Registrar. Telephone: (617) 267-4278.



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CONFERENCE ANNOUNCEMENT

CONSERVATION OF PHOTOGRAPHS AND RELATED DOCUMENTS AND MATERIALS

will again be the subject of an intensive conference to be held at the Smithsonian Institution, Museum of History and Technology, Washington, D.C., April 4, 5 and 6, 1971 under the auspices of the Institute for Graphic Communication and the Smithsonian. The fourth in an extremely popular series of such conferences, this meeting will be structured along very similar lines, but will be broader in scope and include considerable new material.

Leaders will again be two of the leading authorities in the field:

Eugene Ostroff Smithsonian Institution, Curator of Photography; Supervisor,
Division of Graphic Arts and Photography.

Walter Clark Institute for Graphic Communication, Vice President. Former Head,
Applied Photography Division, Kodak Research Laboratories, and
Assistant at The Science Museum, London.

The need for the effective preservation of photographic resources has never been more apparent than it is today. Relatively little systematic study has been devoted to the matter in the past, but in recent years special consideration has been given to all aspects of the problem, and it is the function of these meetings to make present knowledge available for full discussion.

Photographs are of course extremely sensitive to their environment, varying in their resistance to time, temperature, humidity, contamination, illumination and other radiation. This resistance can be enhanced by proper preparation and by selection of adequate storage conditions. The conference will cover the characteristics of deterioration and the steps involved in the restoration and preservation of existing photographs, and the factors that ensure maximum permanence in the preparation and storage of new ones. Special attention will be given to the preservation of color photographs, stabilized prints, Polaroid and Kalvar prints, microfilms and prints by other special processes.

The conference is designed for Collectors and Archivists, personnel of Museums, Galleries, Libraries and Historical Societies, Writers and others concerned with the storage, preservation and restoration of photographs and related documents. It should be of special interest to astronomers and those responsible for the stability of scientific records. The leaders will have expert assistance from representatives of the Kodak Research Laboratories, Dr. John Kuiper of the Library of Congress and James Gear of the National Archives.

Registration will be accepted on a first-come, first-served basis, with attendance restricted to 30 participants. The fee of \$175 will cover admission, conference materials, a reception on the evening of April 4th, and two lunches. Please see the attached program and registration form for details.